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# DeCAIR Steering Committee

Meeting 3

April 23, 2021 (10:00 – 11:30)

Zoom Meeting

Developing Curricula for Artificial Intelligence and Robotics (DeCAIR)  
618535-EPP-1-2020-1-JO-EPPKA2-CBHE-JP

# Attendance

- Gheith Abandah
  - Wafa Batayneh
  - Murad Alaqtash
  - Clovis Francis
  - Adel Elkordi for Soubhi Abou-Chahine
  - Lucia Pallottino
  - Francesco Masulli
  - Jorge Casillas
  - Peter Eberhard
  - Dimos Papakonstantinou
- Also: Iyad, Musa, Ramzi, Mohammad, Adham, Reham, Issam, Mario, Sofia

# Agenda

1. Excel tools for expenses tracking for each partner – **Mohammad**
2. Reviewing Sobhi's suggested plan for WP8: Establishing and developing AIR labs
3. Forming a committee for specifying and tendering the equipment to be purchased
4. Taking first steps in WP2: Development of new MSc and BSc programs in AIR – **Francesco**
5. Taking first steps in WP5: Improving curricula of current MSc programs in JO and LB – **Peter**
6. Taking first steps in WP6: Improving curricula of current BSc programs in JO and LB – **Jorge**

# **Minutes of the Meeting**

# 1. Excel Tools

- **Mohammad** presented the **Excel tools**; some improvements were suggested. He will **email** the updated tools to the respective consortium partners.

## 2. Sobhi's suggested plan for WP8: Establishing and developing AIR labs

- **Soubhi's plan** for specifying and tendering the equipment was presented. The outline of this plan is as follows:
  - Specs. (8.1): By mid May, 2021
  - Publication of tender (8.2): By End of May, 2021
  - Selection of provider: by mid July, 2021
  - Purchase (8.2): By End of July, 2021
  - Equipment setup (8.2): October, 2021
  - Training (8.3): November, 2021
  - Manual (8.4): December, 2021

# 3. Forming a committee for specifying and tendering the equipment to be purchased

- Soubhi Abou-Chahine (Chair)
- Gheith Abandah
- Members from
  - UJ: Pending
  - JUST: Pending
  - TTU: Ahmad Al-Jaafreh
  - LB: Clovis Francis
  - BAU: Soubhi?
- Expert in computers for accelerating AI and ML computations
  - UGR: Siham Tabik
- Expert in Robotics equipment for Training and Research
  - UNIPI: Pending
  - UNIGE: Pending

# 4. Taking first steps in WP2: Development of new MSc and BSc programs in AIR

- **Francesco** proposed a plan for **WP2**:
  - Two meetings: Fri 30 Apr and 7 May, time 9:15 am – 12:15 pm Amman time (8:15 am – 11:15 pm CEST) - 3 hours each
  - **Pending** nominations from the entire consortium to participate in these meetings
  - **Pending** specifying some speakers from UJ and TTU in these meetings.
  - **Pending** nominations from the entire consortium for the AI focus group and Robotics focus group



# 5. Taking first steps in WP5: Improving curricula of current MSc programs in JO and LB

- **Peter** presented his suggested approach for **WP5**
  - Peter has received some proposals from UJ, JUST, LU, and BAU to improve their existing MSc programs.
  - These four universities **should send** to him more information about the existing master programs.
  - Meetings will be scheduled where representatives from these four universities present the existing programs and the proposed updates/additions. The consortium will discuss and modify/adopt these proposals.
  - Peter will **suggest a plan** for this work package through email.

# 6. Taking first steps in WP6: Improving curricula of current BSc programs in JO and LB

- **Jorge** presented his suggested approach for **WP6**
  - Jorge has also received some proposals from UJ, TTU, LU, and BAU to improve their existing BSc programs.
  - These four universities **should send** to him more information about the existing master programs.
  - Jorge will conduct bilateral meetings with these universities to refine these proposals and then presenting them to the consortium for discussion and modification/adoption.
  - Jorge will **suggest a plan** for this work package through email.

# 7. Quality Assurance Issues

- **Sofia** informed the committee that, for **QA**, main project deliverables need to be approved by the committee and she will have follow-up communication about the deliverables of the Survey Work Package.

# Next Meetings

- Friday 21/5/2021 (10:00 am – 11:30 am, Amman time)
  - (9:00 am – 10:30 am, CEST – Central European Summer Time )

**Thank you**